

MADISON TOWNSHIP BOARD OF TRUSTEES

REGULAR MEETING

JUNE 17, 2026

The Madison Township Board of Trustees met on this day in REGULAR session at the Township Administration building located at 5610 W. Alexandria Road, Middletown, Ohio at 6:00 p.m. The meeting was called to order by Board President Jeff Willoughby with the Pledge of Allegiance.

ROLL CALL: Mr. Willoughby – Present, Mr. Willoughby – Present, Mr. McGuire – Present, Mr. Coldiron – Present, Mrs. Lapensee – Present, Mrs. Windle – Present.

PUBLIC HEARING: Tax Budget for Fiscal Year 2027.

Mrs. Lapensee went over the proposed tax budget for Fiscal Year 2027 with the board.

Fund	2027	2027	2027	2027
	Revenues	Expenditures	Variance	Carry-over Balance
General - 1000	\$ 415,475.00	\$ 446,745.80	\$ (31,270.80)	\$ 491,492.47
Motor Vehicle - 2011	\$ 22,850.00	\$ 22,850.00	\$ -	\$ 39,747.68
Gas Tax - 2021	\$ 202,550.00	\$ 210,800.00	\$ (8,250.00)	\$ 66,801.27
Road/Bridge - 2031	\$ 318,000.00	\$ 318,000.00	\$ -	\$ 176,521.98
Cemetery - 2041	\$ 48,740.00	\$ 48,740.00	\$ -	\$ 38,950.76
Cemetery Bequest - 4951	\$ -	\$ -	\$ -	\$ 1,303.38
Road Levy - 2141	\$ 253,000.00	\$ 313,200.00	\$ (60,200.00)	\$ 153,988.96
Parks Levy - 2171	\$ -	\$ 48,892.90	\$ (48,892.90)	\$ 0.00
Fire - 2191	\$ 4,248,000.00	\$ 7,509,010.55	\$ (3,261,010.55)	\$ 72,271.57
Perm MVL - 2231	\$ 92,500.00	\$ 92,500.00	\$ -	\$ 38,304.43
One Ohio - 2901	\$ -	\$ -	\$ -	\$ 1,715.45

Lighting - 4501	\$ 8,265.40	\$ 8,265.40	\$ -	\$ 1,020.80
Totals	\$ 5,609,380.40	\$ 9,019,004.65	\$ (3,409,624.25)	\$ 1,082,118.75

Mr. Willoughby asked if we will be showing revenue for the loan in 2027. Mrs. Lapensee stated that she thought that the USDA would be making the payments once we got past our \$3 million in contributions, but she said that we would clarify this information at our meeting next week with the USDA.

Chief Hall asked why the revenue decreased. Mrs. Lapensee stated that she went back and looked at what we have received since 2024 and used an average because she thinks that what was estimated for 2026 is too high. Chief Hall questioned that we still have expenses in 2026 that he most likely will not spend – motor vehicles, machinery and equipment and debt service that totals \$489,705.00. He stated that it appears to the general public that he has spent that. Mrs. Lapensee stated that these numbers are only budgeted but not spent yet because the YTD expenditures line item is still zero. She stated that if we do the construction for the station this year, she will have to move all of that money, plus additional \$ and all money unappropriated to the building line item (720) to open a purchase order for \$3,000,000.00 dollars. He asked that we flip vehicle maintenance and regular maintenance since he has been spending a lot of money on vehicle maintenance lately. Mrs. Lapensee stated that she wanted to clarify that she is placing the construction of the fire station in 2027 for now until things get finalized because the tax budget is due before the plans, etc. get finalized.

Mrs. Lapensee stated that we should keep an eye on some of the balances because they are starting to decrease and we will always need to keep at a minimum, 30% to 50% carryover going into the next year because we do not receive our tax collections until April of the following year. She stated that she had to move most of the line items in the Gas Tax due to the increases in health insurance. She asked if the Board had ever thought about placing a second license plate tax on the residents to bring in more money for the public works department. Trustee McGuire stated that it would be something to think about next year.

ITEM 2026 – 081 – MOTION TO APPROVE THE MINUTES

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve the minutes of the regular meeting of May 20, 2026, as presented. Vote: AYES: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2026 – 082 – MOTION TO APPROVE THE BILLS

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the bills for this period as presented. Vote: AYES: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2026 – 083 – MOTION TO APPROVE THE ROAD SIGN CHECKS

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the road sign checks as presented. Vote: AYES: Mr. McGuire, Mr. Coldiron, Mr. Willoughby. NAYS: None. The motion was declared approved.

ITEM 2026 – 084 – MOTION TO APPROVE THE FISCAL OFFICERS REPORT

Mrs. Lapensee stated that we had the following amounts in our checking account and major fund balances:

Checking Account: \$4,154,672.49

HRA Account: \$43,727.30

STARR Ohio: \$1,100,000.00 - Interest earned in May - \$3,434.45

EMS Billing to Date: \$81,267.40

Revenue to Date: \$1,559,054.56

Expenditures to Date: \$1,512,800.84

Payments May: \$154,956.15

Fund Balances: \$593,257.74 General Fund/\$196,210.53 Road/Bridge Fund/\$365,906.67 Road Fund/\$3,425,964.61 Fire Fund/\$449,367.90 Park Fund

Total All Funds: \$5,274,581.72

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the Fiscal Officers Report as presented. Vote: AYES: Mr. Willoughby, Mr. Coldiron, Mr. McGuire. NAYS: None. The motion was declared approved.

FIRE/EMS DEPARTMENT REPORT – Fire Chief Hall reported the following for the month of May:

1. Fire – 24 incidents in May (three (3) fires, thirteen (13) rescue & emergency medical service, and eight (8) other runs).
2. EMS – 99 calls which resulted in fifty (50) patients being transported (49 non-transport).
3. Training for the month of June was swift water rescue awareness put on by Lieutenant Green. Chief Hall stated that there will be a meeting with Duke Energy on July 31st at Station 152 at 10:00 AM to go over the fire that they had several weeks ago at their plant.

4. There will be hose testing at the high school on June 24th.

ROAD/CEMETERY REPORT – Mr. Cassidy reported that the following occurred during the month of May:

1. Roads – The rear tires on the backhoe were replaced. Zach finished round #2 of ditch mowing and will start round 3 in late July. There were two places on Michael Road where the bank had washed out. The crew lined the banks with rip rap, dirt, seed, and straw.
2. Cemeteries – The crew is keeping up with mowing and will be weed eating the last week in June. There were three burials in Miltonville this month (2 of them were cremations). Roy and Chris continue to work on repairs to the existing headstones at the cemeteries.
3. Park – The playground equipment was installed. The twp. crew installed drainage tile. Miami Valley Site poured a sidewalk from the blacktop walking path to the area of the playground. Construction of the concession stand/restrooms/storage building is underway.
4. Building and Property Maintenance – They were finally able to get a hold of the gutter contractor in hopes that they would be able to replace the gutters that were damaged during the snowstorm. The contractor admitted that he cannot do the job. They reached out to the adjustor and will be sending the check to the township and suggested that we find a new contractor.

OLD BUSINESS:

None.

NEW BUSINESS:

- A. **TRENTON WETLANDS** – Trustee Willoughby stated that the City of Trenton has notified the township that they own a parcel that borders Woodsdale Road and they have plans to restore it back to a wetlands area and provide a park for their residents. He stated that the city is soliciting feedback in the form of a survey. There is a QR code on the packet of information they provided so that everyone can scan to link to their survey.
- B. **ITEM 2026 – 085 – MOTION TO APPROVE RESOLUTION NO. 2026-07 DECLARING A NECESSITY FOR LEVY OF A TAX.**

Trustee Willoughby stated that this is the first step in the process to renew the fire levy for the township that would start in 2027.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve Resolution No. 2026-07 Declaring a Necessity for Levy of a Tax. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

C. ITEM 2026 – 086 – MOTION TO APPROVE A THEN AND NOW PAYMENT OF \$5,250.00 TO OAKVIEW LAWN AND PROPERTY.

Mrs. Windle stated that this was for the cleanup of the property located at 7596 Darl Drive. She stated that we had declared it a nuisance at the last meeting. She stated that she had to switch contractors because she did not hear back from the contractor we normally hire for cleanups.

Mr. McGuire moved, Mr. Coldiron seconded the motion to approve a then and now payment of \$5,250.00 to Oakview Lawn and Property. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

D. ITEMS 2026 – 087 - MOTION TO HIRE ZAYDEN VULTAGGIO, LOGAN TUSCANY, AND AIDAN TOOMBS FOR FIREFIGHTERS/EMTS.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the hiring of Zayden Vultaggio, Logan Tuscany, and Aidan Toombs for Firefighters/EMTS. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

E. ITEMS 2026 – 088 - MOTION TO APPROVE THE PURCHASE OF A RUBBER PATHWAY TO SNIDER RECREATION IN THE AMOUNT OF \$9,375.00.

Mrs. Lapensee stated that we did not budget for this and the appropriations for the Park Fund 2171 will need to be increased in the amount of \$9,375.00.

Mr. McGuire moved; Mr. Coldiron seconded the motion to approve the purchase of a rubber path to Snider Recreation in the amount of \$9,375.00 and to increase the appropriations for the Park Fund 2171 in the amount of \$9,375.00. Vote: AYES: Mr. Willoughby, Mr. McGuire, Mr. Coldiron. NAYS: None. The motion was declared approved.

DISCUSSION:

ELECTRIC AGGREGATION PERMANENCE REPORT – Trustee Willoughby stated that he wanted to address the aggregation program that is currently out there that was approved in 2016. He read the ballot language that is based on the law that requires everyone to be auto enrolled into the program unless you opt out. Mrs. Windle reported on our electric aggregation for the quarter. She stated that over the first 8 months of the program (all AES customers), the average participate of the electric program saved \$94.00 or approximately 8.5% compared to the Duke rates. She expects the rates to stay around 8.375 cents and Duke's rate will go up over 10

cents per kwhr. She stated that overall, all aggregation customers will save. Trustee Willoughby stated that Dukes rate will go to 10.7 cents and the aggregation rate will be at 9.7 cents. AES will be 9.3 cents. He stated that there is no revenue generated for this to the township.

METROPARK COMMUNITY GRANT – Mrs. Windle stated that we applied for a park grant through Metroparks for 5 new park benches for the trails.

PARK BUILDING – Trustee Willoughby stated that we talked about the new rubber mat earlier in the meeting and then mulch will be put down around the playground equipment. He stated that once that happens, we will schedule a groundbreaking.

FIRE STATION - Trustee Willoughby stated that the design is complete, we have received our zoning approval, and we will now complete the approval process for the loan. He stated that earliest we could bid out the project will be September.

ITEM 2026 – 089 – MOTION TO ADJOURN

Mr. McGuire made a motion to adjourn the meeting at 6:58 PM. Mr. Willoughby seconded the motion. A roll call of the vote resulted: AYES: Mr. McGuire, Mr. Coldiron, and Mr. Willoughby; NAYS: None. The motion was declared approved.



Attest – Fiscal Officer, Kimberly Lapensee



Signed – President, Jeff Willoughby